

**CITY OF CEDAR KEY
BUILDING AND LAND PLANING DEPARTMENT,
CODE COMPLIANCE INSPECTION REPORT OF EXISTING
BUILDINGS, INCLUDING MOBILE HOMES**

NOTICE

This Code Compliance Inspection Report must be given to the buyer of the property described below on the Parcel Information section of this Code Compliance Report at the time of the property closing if not done prior to the closing.

BE AWARE: Power will not be restored to the property until all items marked as non-compliance have been brought into compliance.

Applicant Signature: _____ **Date:** _____

Buyer Signature: _____ **Date:** _____

This Code Compliance Report must be returned to the Levy County Development Department with all signatures, when application for power and/or remodel/repair permit is applied for.

Applicant/Owner Information

(If you are not the property owner of record, you will need a notarized letter of authorization & it must specify you can pull permits for this property)

Owners Name: _____

Applicant's Name: _____

(If different than owner)

Owner/Applicant's Signature: _____

Applicant's Address: _____

Applicant's Phone Number: _____

Parcel Information

Parcel I.D. Number: _____ Metes & Bounds: _____

911 Address: _____

Subdivision Name: _____

Lot _____ Blk _____ Phase _____ Unit _____

Description of Structure

Type of Structure:

Site Built Manufactured/ Mobile Modular (circle one)

Type of Occupancy:

Single Family Multifamily Commercial Industrial Accessory (circle one)

Type of Roof: _____ Type of Exterior Walls: _____

(hip, gable, bambrel or geodetic)

*For Manufactured/Mobile Homes Only

Year Manufactured: _____ Mobile Home I.D. # _____

Width _____ Length _____ Single wide/Double wide/Triple wide

Wind Zone 1 _____ Wind Zone 2 _____ Wind Zone 3 _____

Inspection Report Standards by Category

C = complies with code N=noncompliance with code N/A-not applicable

CONSTRUCTION

Status (C or N)

_____ 1. Egress and Ingress ()steps ()stoops ()ramps

_____ 2. Exit doors operable ()front ()back ()side () other

_____ 3. **Exit door locks ()missing ()inoperable

_____ 4. **Emergency egress windows ()missing ()inoperable

_____ 5. Windows ()broken glass ()damaged

_____ 6. Screen ()missing ()damaged

_____ 7. Floor system ()floor joist ()rim joist ()decking

Damaged location(s): _____

_____ 8. Rodent proofing ()around piping ()duct ()bottom board
()door thresholds ()other places

_____ 9. Leaks-apparent ()roof edge ()around windows ()ceiling

- exterior walls exterior doors floors piping
- _____ 10. **Tie downs missing too short kit required
 structurally unsound out of plumb
- _____ 11. **Exterior Walls loose siding not weather tight/holes
- _____ 12. Structural modification yes no
- _____ 13. **Electrical Grounding/Bonding service grounding/bonding
 mobile home chassis bond to metal building frame
 main panel not bonded gas pipe not bonded
 grounding electrode conductor disconnect not bonded
- _____ 14. Water Piping damaged not protected from freeze
- _____ 15. Water system back-flow devices shut-off valve missing
- _____ 16. Drain, Waste and Vent Piping missing not capped
 not supported properly clean outs use of fittings
- _____ 17. **Gas valves installed improperly
- _____ 18. **Gas lines not capped not supported properly
 kinked or missing not bonded to electrical system
- _____ 19. Ducts not sealed missing collapsed
 not supported properly unprotected from physical damage
- _____ 20. Interior walls missing loose deteriorated

FIRE SAFETY/ELECTRICAL

Status
(C or N)

- _____ 1. **Smoke Detectors ()missing ()improper locations
- _____ 2. **Distribution Panel ()missing/damaged ()loose from wall
()main breaker missing ()breakers missing
()unplugged openings(s) in safety cover or enclosure
()loose connections in panel ()service entrance raceway incomplete
()no oxide inhibitor on aluminum connections ()grounds and
neutrals not separated, when required
- _____ 3. *Electrical Fixtures ()missing ()loose/exposed wires
()GFI protection not provided where required (at time of
construction
- _____ 4. **Disconnects ()main service ()water heater ()water pump
()A/C unit condenser ()A/C air handler ()other

PLUMBING

Status
(C or N)

- _____ 1. **Plumbing Fixtures ()missing ()not vented ()unsecured
- _____ 2. **Water Heater Temperature & Pressure Relief Valve ()missing
()inoperable ()undersized relief pipe ()relief pipe missing
()relief piping trapped ()termination point
- _____ 3. Traps ()missing traps ()not connected ()s-trapped
()double trapped ()other

HEATING & A/C

Status
(C or N)

- _____ 1. **Home heating appliance ()none/missing ()not properly anchored
()not connected to duct system ()damper missing where
required ()combustible air supply for gas furnace not provided
- _____ 2. Thermostat ()missing ()inoperable
- _____ 3. Air registers ()missing ()inoperable
- _____ 4. Ducts ()not sealed ()missing ()collapsed ()not supported
properly ()unprotected from physical damage

- ____ 5. **Gas furnace/water heater flue () missing () loose () cracked
 () not properly supported () improper pipe (single wall, double wall)
- ____ 6. Return Air () to furnace () to A/C () from rooms
- ____ 7. **Range () vents () hoods () clearance

LIFE SAFETY ISSUES MUST BE CORRECTED BEFORE POWER IS TURNED ON

*****FOR OFFICE USE ONLY*****

1. Is subject structure found to be fifty percent (50%) or more damaged or deteriorated? Yes _____ No _____
2. If yes, is the existing structure condemned? Yes _____ No _____
3. If not, will a remodeling permit be required to affect the repairs?
Yes _____ No _____
4. If yes, will a design professional be needed to address any structural issues?
Yes _____ No _____
5. Will electrical, mechanical, plumbing or gas permits be required to bring the structure into compliance? Yes _____ No _____
6. If yes, indicate below which sub-permits will be required:
Electrical _____ Plumbing _____ Mechanical _____ Gas _____

DATE INSPECTED _____

INSPECTOR'S SIGNATURE _____

INSPECTION COMPANY _____

LICENSE NUMBER _____ **PHONE NUMBER** _____

ADDRESS _____

*****NOTICE*****

1. The above inspection report may reflect corrections that will need additional building permits. Check with the Building Department.
2. There may be different stages of repairs or construction that require inspections prior to concealing the work. Check with the Building Department.

3. All items found to be in noncompliance must be corrected prior to requesting a final inspection on the structure (including mobile homes).