

City of Cedar Key

The Island City

Phone (352) 543-5132 • Fax 1-866-674-2419 • P.O. Box 339 • Cedar Key, Florida 32625

JOB ANNOUNCEMENT

BUILDING OFFICIAL-FLOODPLAIN ADMINISTRATOR

CITY OF CEDAR KEY, FL

The City of Cedar Key will be accepting applications for a Building Official-Floodplain Administrator beginning March 01, 2022.

General Description: Responsible for and serve as the Building Code Administrator/ Building and Plans Inspector of the City and coordinating all phases of the Building Department's Administrative responsibilities, pursuant to the Laws of Cedar Key, Florida Building Code and the Florida Statutes. Position must also maintain the code enforcement program, guidelines, and procedures for the City. Building Code Administrator/ Building and Plans Inspector should be currently licensed by the State, and to be so licensed, or can meet the established experience and educational requirements of 468.609(2)(c), F.S. and obtain a Building Code Administrator's License within the 120 day provisional license period for the Building Administrator when newly hired to a government position.

Duties and Powers of the Floodplain Administrator - The Floodplain Administrator is authorized and directed to administer and enforce the Flood Hazard Prevention/Floodplain Management Ordinance of the City of Cedar Key, including requirements set by the National Flood Insurance Program. The Floodplain Administrator shall have the authority to render interpretations of these regulations consistent with the intent and purpose of these regulations and may establish policies and procedures.

To apply for this position, you may submit your completed job application and resume (via mail or email) to:

City of Cedar Key
P.O. Box 339
Cedar Key, FL 32625
cityhall@cedarkeyfl.us

For a complete job description, please visit our website - cityofcedar.org - This position will remain open until filled.