

**CEDAR KEY CRA**  
**2025 Goals, Objectives and Performance Measures**  
**Annual Reporting Form**  
**October 1, 2024 – September 30, 2025**

Cedar Key Community Redevelopment Agency (CKCRA) has established the following goals, objectives and performance measures/standards for the Fiscal Year 2025:

**1. CRA Administration**

**Goal 1.1** Establish a reliable and cost-effective method for CRA administration that reduces the burden of administrative responsibilities that falls on the Board and City Staff.

- **Objective:** Determine whether the CKCRA would be best served by retaining an outside administrator/manager to assist with CRA operations.
- **Measurement:** A review and analysis of small CRA forms of administration, including consultants and direct hires, has been conducted and presented to the Board for consideration.
- **Standard:** A Board decision is taken on whether to move forward to expend CRA funds on a CRA administrator.

**Achieved:** Yes  No

**Goal 1.2** Determine the feasibility of creating a CRA funded small grant program for businesses and/or residents to assist with hurricane recovery and enhance resiliency

- **Objective:** Identify an optimal framework for executing small grants given the CRA's limited administrative capacity
- **Measurement:** a review and analysis of Florida CRA internal grants programs and non-CRA analogs has been conducted to inform a Board's decision on whether to move forward
- **Standard:** A Board decision is taken on whether to implement and CRA small grants program for businesses and/or residents

**Achieved:** Yes  No

**Goal 1.3** Support community events and activities that promote the City and CRA, generate community spirit and stimulate economic revenue for local businesses

**Objective:** To support community group efforts to promote the City of Cedar Key through annual themed events such as the Seafood Festival and the Arts Festival

**Measurement:** Develop an application form and funding cap or levels for community groups seeking CRA sponsorship of community wide activities and events

**Standard:** At least one community-wide event or activity is supported

**Achieved:** Yes  No

**2. Infrastructure Resiliency Projects**

**Goal 2.1** Review and, if necessary, re-prioritize infrastructure resiliency projects in the 2024 amended CRA Plan considering the 2024 hurricanes, and identify any new ones that have arisen that may require amendment of the existing plan

- **Objective:** Establish or reestablish infrastructure priorities and identify external grant funding opportunities that may serve those priorities. Amend CRA plan as necessary.
- **Measurement:** CRA Plan resilient infrastructure priorities are confirmed for FY 2025 and grant sources, including Resilient Florida, are identified. CRA is amended if necessary
- **Standard:** At least one infrastructure development project identified in the 2024 amended CRA Plan has been submitted for external grant funding

**Achieved:** Yes  No

**Goal 2.2** Strengthen City owned capital assets impacted by the 2024 hurricanes

- **Objective:** Identify, inventory and assess storm-damaged city owned assets within the CRA, and support repairs where appropriate
- **Measurement:** Storm-damaged assets have been inventoried
- **Standard:** Priority repairs have been undertaken.

**Achieved:** Yes  No

### **3. Affordable Housing**

**Goal 3.1** Increase the availability, viability and access to resilient affordable housing in Cedar Key

- **Objective:** Assess the potential for re-envisioning the existing public affordable housing as a more viable and resilient component of the City.
- **Measurement:** A planning and policy analysis of the existing public affordable housing in the City is conducted to determine options to ensure its mission and resiliency considering projections for increased storminess.
- **Standard:** A board workshop devoted to affordable housing generally, and existing public housing specifically, is conducted.
- **Achieved:** Yes  No

### **4. Commercial and Recreational Working Waterfront Activities**

**Goal 4.1:** Preserve the working waterfront and support the recreational and commercial water-dependent business community by helping to ensure that the public maritime infrastructure is resilient to increased storminess, protective of water quality, and supports current activities and projected growth.

- **Objective:** Assess the working waterfront and existing maritime infrastructure to establish its economic impact and identify obstacles and opportunities for in-water and shoreside infrastructure improvements
- **Measurement:** An infrastructure suitability and economic viability analysis, with recommendations as appropriate, has been completed
- **Standard:** A board workshop on the working waterfront is conducted

**Achieved:** Yes  No

## 5. Land Acquisition

**Goal 5.1:** To identify and, if possible, acquire properties needed to fulfill the 2024 amended CRA Plan

**Objective:** Identify properties for potential acquisition, including sale, transfer, or lease that meet specific community needs, with specific reference to 2024 amended CRA Plan.

**Measurement:** A list of priority acquisition properties is created, along with potential external funding sources.

**Standard:** The 2024 amended CRA Plan is updated as necessary, in light of the 2024 hurricanes.

**Achieved:** Yes  No

## 6. Public Meetings and Community Engagement

### Goal 6.1: CKCRA Board Public Meeting Compliance

- **Objective:** Hold regular CKCRA Board meetings to conduct CKCRA related business.

Regular meetings will be open to the public and agendas will include time for the public to make comments.

- **Measurement:** Number of public board meetings held per year as evidenced by meeting minutes and legal advertisements.

- **Standard:** A minimum of 6 Board meetings were held during the Fiscal Year.

- **Achieved:** Yes  No

### Goal 6.2: Notice of Meetings Compliance

- **Objective:** Provide public notice of each meeting in advance, and/or notice of annual meeting schedule as legally required. Notice to be shared on CKCRA and City website.

- **Measurement:** Timeliness and method of meeting notices as evidenced by posting to CKCRA and City website.

- **Standard:** 100% of regularly scheduled meetings are advertised with 7 days' notice or by annual notice of meeting schedule, and on CKCRA and City website.

- **Achieved:** Yes  No

### Goal 6.3: Website Public Records

- **Objective:** Ensure that meeting minutes, agendas, annual reports, annual budgets and amendments, and financial audit reports, CKCRA creation documents, public notices, boundaries and location map are readily available and easily accessible to the public on the CKCRA's website by completing quarterly website checks.

- **Measurement:** The number of website reviews completed to ensure meeting minutes and other public records are up to date as evidenced by CKCRA Management's records.

- **Standard:** Website checks completed by CKCRA at least once per quarter.

- **Achieved:** October  January  April  July

## 7. Financial Transparency and Accountability

### Goal 7.1: Annual Budget Requirements

- **Objective:** Prepare and approve the annual proposed budget in accordance with statutory requirements.

- **Measurement:** Adoption of Final Budget as evidenced by meeting minutes and budget documents.
- **Standard:** Budget approval & adoption by September 30 and posted to the CKCRA's website two (2) days prior to City budget hearing and sent to the city and county at least 30 days after adoption.
- **Achieved:** Yes  No

**Goal 7.2: Audited Financial Statements**

- **Objective:** Conduct an annual independent financial audit per statutory requirements.
- **Measurement:** Timeliness of audit completion and publication as evidenced by meeting minutes showing board approval and annual audit on the CKCRA's website and transmitted to the State of Florida.
- **Standard:** Audit completed by an independent auditing firm per statutory requirements and results were posted to the CKCRA's website and transmitted to the State of Florida.
- **Achieved:** Yes  No

**Goal 7.3: Annual Financial Report**

- **Objective:** Complete Annual Financial Report (AFR) per Chapter 218, Florida Statutes.
- **Measurement:** Electronic submission of AFR only and email of Audited Financial Statements.
- **Standard:** Submit the AFR to the Department of Financial Services for local governments within nine (9) months after the close of the fiscal year or June 30th.
- **Achieved:** Yes  No