



City of Cedar Key:

Marina Attendant JOB OPENING

JOB Description: Part-time Public Works: Marina Attendant/ Park Employee

HOURS: Friday- Sunday with additional days as needed and Holidays (start time of 6:00 am)

DUTIES:

Understanding and Working of the Marina Attendant Position and Marina Programs. The marina attendant will be charged with ensuring that all who launch a boat have a daily launch validation. The attendant will assist with directing boaters to additional parking once the lot is full and assisting with the launching of boats as needed. The Marina attendant will need to ensure that the launch meter is functioning at all times and that the attendant is available for boaters that need manual launch passes or issued credits.

The attendant will make any minor repairs that may be required such as screwing down loose bumper rails, loose boards, and broken cleats. Landscape Work to include but not limited to: mowing, weeding, seaweed removal.

Festival/ Event Staff/ Maintenance as Needed.

Custodial and Restroom Duties at the City Parks & Pier.

Additional Duties to be assigned as needed.

SKILLS:

Ability to operate machinery.

Ability to follow oral and written instructions accurately and efficiently.

Ability to work with and assist the public in a pleasant, efficient, positive, & courteous manner.

QUALIFICATIONS:

High School Diploma or acceptable equivalency.

Class E Driver's License. Must have a clean driving record. A current driving record will be kept on file for review.

Drug testing prior to employment and random drug testing thereafter.

Applicant must be highly adaptable and have a strong ability to multi-task.

SALARY: \$10.50- \$12.00 per hour

APPLICATION DEADLINE: OPEN UNTIL FILLED.

INTERESTED CANDIDATES: Must submit a completed employment application for employment consideration to the City of Cedar Key PO Box 339, Cedar Key, FL 32625 or email to cityhall@cedarkeyfl.us.

The City of Cedar Key is an equal opportunity employer and a drug free workplace.